

Committee Manager: Jane Fulton (Ext. 37611)

8 March 2017

OVERVIEW SELECT COMMITTEE

A meeting of the Overview Select Committee will be held in Committee Room 1 (the Pink Room) at the Arun Civic Centre, Maltravers Road, Littlehampton on **Tuesday, 21 March 2017 at 6.00 pm** and you are requested to attend.

Members: Councillors Elkins (Chairman), English (Vice-Chairman), Ballard, Mrs Bence, Blampied, Mrs Daniells, Edwards, Hitchins, Hughes, Mrs Oakley, Oliver-Redgate, Mrs Rapnik, Warren, Dr Walsh and Wheel.

A G E N D A

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declaration of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this agenda.

You should declare your interest by stating:

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest

You then need to re-declare your interest and the nature of the interest at the commencement of the item or when the interest becomes apparent.

3. MINUTES

To approve as a correct record the Minutes of the meeting of the Overview Select Committee held on 24 January 2017 (which have been previously circulated.)

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES.

5. *ENGINEERING SERVICES ANNUAL REVIEW

This report presents the annual update on the Council's Engineering Service Area. Separate reports have, in previous years, been presented to the Committee for the Coastal Defence and Land Drainage Sections.

The report provides an update to issues addressed in the preceding year and outlines matters that have that have arisen, or are foreseen, for the coming year across the service area. Budgetary provision and future years' proposed expenditure is included as appendices.

6. CABINET MEMBER QUESTIONS AND UPDATES

- (i) Cabinet Members will update the Committee on matters relevant to their Portfolio of responsibility.
- (ii) Members are invited to ask Cabinet Members questions and are encouraged to submit these to the Committee Manager in advance of the meeting to allow a more substantive answer to be given.

7. *COUNCIL TAX SUPPORT TASK AND FINISH WORKING PARTY - 7 FEBRUARY 2017

The Committee is asked to consider the Minutes from the meeting of the Council Tax Support Task and Finish Working Party meeting held on 7 February 2017 which are *attached*.

8. *FEEDBACK FROM THE MEETING OF WEST SUSSEX COUNTY COUNCIL'S HEALTH AND ADULT SOCIAL CARE COMMITTEE (HASC) HELD ON 18 JANUARY AND 8 MARCH 2017

A feedback report following Councillor Blampied's attendance at a meeting of the West Sussex County Council's Health and Adult Social Care Committee (HASC) held on 18 January 2017 is *attached*. The feedback report covering the meeting held on 8 March 2017 will be verbally reported to the meeting by Councillor Dr Walsh.

9. FEEDBACK FROM MEETING OF THE SUSSEX POLICE AND CRIME PANEL HELD ON 20 JANUARY 2017

As no feedback report from the meeting of the Sussex Police and Crime Panel held on 20 January 2017 has been received from Councillor L Brown – Members are directed to the Minutes from this meeting [previously circulated to the Committee by

email] by clicking on this link: https://www.westsussex.gov.uk/about-the-council/how-the-council-works/committees-and-decision-making/other-meetings/sussex-police-and-crime-panel/#agendas-minutes-and-reports_tab

10. WORK PROGRAMME - 2017/2018

The Council's Constitution requires that the Overview Select Committee makes a report annually on its future work programme and amended working methods, where appropriate.

The Committee is being asked at this meeting to consider topics that it would like to cover in the 2017/2018 year so these can be discussed with the relevant officers and a work programme developed for discussion at the next meeting on 30 May 2017. Members are requested to note that this Work Programme will then be presented by the Chairman and Vice-Chairman to the Full Council Meeting on 12 July 2017

(Note: *Indicates report is attached for Members of the Committee only and the Press (excluding exempt items). Copies of reports can be viewed on the Council's web site at www.arun.gov.uk or can be obtained on request from the Committee Manager.)

(Note: Members are also reminded that if they have any detailed questions, would they please inform the Head of democratic Services, Cabinet Member and/or relevant Lead Officer in advance of the meeting in order that the appropriate Officer/Cabinet Member can attend the meeting.)

AGENDA ITEM NO. 5**ARUN DISTRICT COUNCIL****REPORT TO OVERVIEW SELECT COMMITTEE
ON 21 March 2017****PART A : REPORT**

SUBJECT: Engineering Services Annual Review 2017

REPORT AUTHOR: Roger Spencer - Engineering Services Manager ext. 37812 DATE: Feb 2015
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EXECUTIVE SUMMARY: The report is presented as an update on the Council's Engineering Service Area. The report provides an update to issues addressed in the preceding year and outlines matters that have arisen, or are foreseen for the coming year, across the service area. Budgetary provision and future years' proposed expenditure is included as appendices.
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RECOMMENDATIONS

The Committee is requested to agree the report and RECOMMEND that CABINET:

1. Agree to the report forming the basis of the Coast Protection Capital Budget for future years, subject to sufficient resources being available to fund the Council's proportion of the total costs (i.e. the minor ineligible costs).
2. Authorise the Engineering Services Manager to prepare details and make the necessary applications to enable the schemes noted in the body and annex of the report to proceed to the appropriate next stages. Further reports to Cabinet may be necessary regarding the proposals and/or funding.
3. Authorise a copy of this report to be sent to the Environment Agency [EA] for the benefit of the Agency's supervisory role in coastal defence.

1. Background

1.1 The review covers:

- Coastal Defence
- Land Drainage and
- Structural & General

This report meets one of the Government's High Level Targets in relation to flood and coastal defence.

1.2 Coastal Defence

Defra / EA Matters

- 1.2.1 As noted in the 2016 Coast Protection Review, schemes identified for the next 20 years have been included in the EA's Capital Investment Programme [CIP] (previously Medium Term Plan [MTP]). The next 6 years' spending appears in a working Plan. Formal annual submissions to the CIP will no longer be necessary, being replaced with twice yearly updates and a much more flexible approach to expenditure phasing. A streamlined approach to populating the CIP is being introduced later in the year by the Environment Agency; an online system (Project Application Funding Service – PAFS) should simplify the current method.
- 1.2.2 The forward programme is provided as an appendix to this report.
- 1.2.3 Coastal Group – The Group is Officer based but Elected Members are welcome to attend an annual review meeting of the Regional Monitoring Programme; from this Members from across the Group's large geographical area better informed of the Group's work. The meeting is usually late in the calendar year – a note will be left in the members' Room as soon as the date for the next meeting is set.
- 1.2.4 Partnership Funding continues to be part of the funding process. Depending on its priority, a proposed scheme will usually require 3rd party / community contributions; the lower the priority the higher the level of local contribution(s) required for the scheme to proceed.
- 1.2.5 Arun has allocated three annual sums of £250,000 within its Forward Capital Programme (starting in 2016/17) for contributions to a Community Flood Fund, to enable Partnership Funding contributions to be made. This is intended to meet the requirements of a range of coastal erosion and flood risk reduction schemes (coastal and inland) across the District. As the priorities for the inland flood schemes have not yet been finalised (within the WSCC programme), the availability of partnership funding for coastal erosion schemes is not established.

Asset Management

- 1.2.6 The Government's High Level Targets contained a requirement for coastal defence assets to be inspected and the results logged on a common (IT) system. The system used by the EA (initially intended to be available to local authorities) has proved not to be practicable for local authorities' use and so discussions have been taking place with EA, to establish how local authorities can meet the High Level Targets.
- 1.2.7 In the meantime, under the umbrella of the South East Coastal Group, investigations are continuing, to establish a system which is practicable for use on the coast.

Pagham Beach

- 1.2.8 Members will be aware of the development of the Church Norton shingle spit at the Pagham Harbour entrance, and the resultant erosion and scour problems being experienced along the Pagham Beach frontage. Previous reports to Cabinet and Overview Select Committee (OSC) have set out the problem and the mitigation measures that have been put in place under the Coastal Defence Strategy policy of 'Adaptive Management'.

- 1.2.9 The area is dynamic and subject to a number of national and international environmental designations.
- 1.2.10 The spit naturally breached in April 2016, approximately half-way along its extended length, under storm action. The majority of the flow of water into and out of the Harbour took the shorter route through the breach, thus reducing the flow past the rock revetment and the western portion of Pagham Beach, reducing the scour at the west end of West Front Road.
- 1.2.11 This situation has continued to evolve, leading to a recent near-total closure of the channel behind the severed part of the spit (thus forming a lagoon behind the spit). Without the water flow at the eastern end interrupting sediment transport, there should be an increased flow of beach material along the shoreline. This is being monitored closely, to give an indication of how quickly the area in front of the Yacht Club will naturally recharge under littoral drift.
- 1.2.12 Until the 'normal' sediment transport patterns return, the beach in the area of the Yacht Club will be subject to erosion caused by incident wave energy. To this end there have been two recent beach recycling exercises undertaken by Arun DC with EA grant funding; the most recent being completed just before Christmas 2016, at a cost of approximately £44,000.
- 1.2.13 There has been a widespread call from the community for the issue to be resolved by cutting through the spit (in a position near to where the channel discharged to the sea before 2003). Following the appointment of external consultants, Pagham Parish Council submitted a Planning Application, this is yet to be determined, the delay in part due to the need to reassess the situation following the breach and partly due to the need to formalise the arrangements should the artificial cut close and it require re-opening.
- 1.2.14 Arun continues to monitor the beach and plan how to manage the situation under the 'Adaptive Management' policy
[Shoreline management Plan & Flood and Erosion Management Strategies](#)
- 1.2.15 The whole Arun coastline is covered by the Beachy Head to Selsey Bill Shoreline Management Plan (1st Review); there are three coastal strategies for the Arun frontage (Rivers Arun to Adur, River Arun to Pagham and Pagham to East Head); all have been formally approved by Defra.
[Strategic Regional Coastal Monitoring](#)
- 1.2.16 A wide range of information gathered as part of the project e.g. waves, tides and meteorological data, as well as topographic and hydrographic data; this is available from the Southeast Strategic Regional Coastal Monitoring Programme Annual Reports. These reports are available online (www.channelcoast.org)
- 1.2.17 A summary of changes to Arun's beaches on a 'year on year' basis has been provided in previous Annual Reviews Reports. This year's summary report is yet to be published (anticipated shortly); however, the following is data is drawn from the Survey Team's Interim Survey Reports (also at www.channelcoast.org):

The Council's frontage can be divided into 6 Survey Units (exc. Pagham Harbour);

The percentage changes averaged across the whole unit are typically small and can be misleading; therefore a commentary for the recent change is given below.

- Eastern Beaches (Ferring to Rustington) : Scattered erosion and accretion throughout the unit – most gains on the foreshore with some gains to the crest in the east
- Littlehampton : mainly stable with sporadic patches of loss and gain – gains confined mainly to the centre of the unit;
- Climping : Not managed by Arun District Council – EA has recycled shingle
- Elmer : some gains of sand; erosion confirmed to the berm ridge - NB collaborative scheme (Arun / EA) within EA's programme to address the situation.
- Aldwick to Middleton on Sea : The area continues to be, outside of Pagham, the area requiring closest monitoring and response. The area east of Sea Lane has seen minor losses, although there has been some recent, localised improvements as a result of shingle brought in by storm conditions.
- Pagham – see above

Working with Neighbouring Councils

1.2.20 Whilst there is a close working relationship with Chichester District Council for Land Drainage matters, this has not been the case for coastal defence of late (Chichester is now being better resourced). Notwithstanding the outcome of the Vision exercise, discussions with Chichester, Worthing and Adur Councils, into the possibility of closer working arrangements across a range of engineering functions continue.

1.2.21 An Outline Business Case for the management of the defences on the frontage from Rustington to Lancing is in preparation (as recommended in the Arun/Adur Coastal Defence Strategy). Worthing is undertaking the work (through consultants) with EA Grant Aid with no net contribution from Arun, although there is appropriate Arun officer involvement. The output will prepare the route for obtaining grant aid for identified major works.

Capital Works

1.2.22 A Beach Management Plan is in preparation for the western part of the frontage (as recommended in the Arun/Pagham Coastal Defence Strategy). This should provide grant aid for any substantial works – expected to be defence improvements and shingle management, again in line with the Strategy.

1.2.23 Groyne replacements are programmed for future years

Revenue Works

1.2.24 An annual financial transfer is made from the Coast Protection Revenue budget to cover a portion of the Multi Skilled Team's [MST] overall costs. Any materials required and external Contractors' costs are financed from the remaining revenue budget.

1.2.25 The MST has again endeavoured to provide the first line response for reactive repairs and planned maintenance, carrying out mainly repairs and refurbishment of the timber groyne field. The use of local contractors, where specific skills and/or equipment are required, has been utilised but the workload of such contractors has remained high. It is foreseen that the further use of external contractors will need to continue into 2017/18.

1.2.26 Every effort has been made to preserve the standard of coastal protection and the service provided to the public. However, priorities have had to be set and at times difficult choices have had to be made and, with the limited resources, the previous service response times cannot always be achieved.

Financial Statement

1.2.27 A table is included as an Appendix; this shows the planned Capital Coast Protection programme for 2017/18 and future years. This will form the basis of the 2017/18 Coast Protection Capital Budget, subject to there being sufficient resources to fund the Council's proportion of the cost of the schemes i.e. the minor elements that are not eligible for grant aid.

1.2.28 Gaining Partnership Funding (see 1.2.4 above) will continue to feature as an important and necessary part of the scheme preparation process, as 100% Government funding is unlikely to be forthcoming for future schemes.

1.2.29 Local Authorities re tasked with finding 10% efficiency savings on EA Grant aided schemes and also to get 15% Partnership Funding across the programme.

Report Dissemination

1.2.30 A copy of this report will be presented to the Arun Area Committees and to the Environment Agency, as appropriate.

1.3 Land Drainage

1.3.1 The Council has a responsibility under the Land Drainage Act 1991 to maintain watercourses on its land and where it is the riparian owner. It also works with West Sussex County Council (as the Local Lead Flood Authority – under the Flood and Water Management Act 2010) on consenting and enforcement activities in relation to land drainage.

1.3.2 Officers also provide advice to residents and landowners – this involvement is almost certain to increase if and when the Internal Drainage Boards are dissolved – see below.

1.3.3 Strategic input to the process of land drainage management is also made possible through the operational and strategic officer groups chaired by WSCC (the West Sussex Flood Risk Management Group and Board respectively).

Sustainable Drainage Systems (SuDS) :

1.3.4 In changes to the original proposals set out in the Flood and Water Management Act 2010, new development of more than 9 units are now required to pursue a SuDS principles – this requirement is to be administered through the Planning process – a requirement that came into effect from 6 April 2015. Engineering staff provide support to Planning staff in respect of SuDS.

1.3.5 Drainage Plans and Strategies :

- A number of Drainage Area Plans are being prepared by Southern Water Services, looking predominantly at the foul sewerage system for localised areas.
- Angmering (Black Ditch) – Being led by EA – little progress due to staffing resource.
- Aldingbourne - Being led by EA – Majority of the investigatory work is complete; options are being explored
- Elmer Surface Water Management Plan (SWMP) - Being led by WSCC (previously by Southern Water Services) – Study complete; delivery of the options is being investigated.
- Lidsey SWMP - Being led by WSCC (previously by EA) - Study complete; delivery of the options is being investigated (with input from Arun)

1.3.6 The West Sussex Flood Risk Management Group/Board has initiated a prioritised list of works across the County; Arun DC has made input to this list but this hasn't been the case for other members of the Group/Board. Accordingly it has not been possible to prioritise the full list yet but Arun's entries on the list are being addressed on an individual basis. This is not an ideal situation and it makes the allocation of the Council's Community Flood Fund (above) difficult.

Major schemes :

1.3.7 Three schemes that can be progressed and which are likely to attract substantial Flood Defence Grant in Aid (FDGiA) have been included on the EA's CIP and these are:

- Arun Partnership Watercourse Management;
- Provision of positive sea outfalls (3 No. in Rustington / E. Preston) Investigatory work underway;
- Extension of the existing sea outfall at Kingston

Minor Works :

1.3.8 Engineering staff continue to support Town and Parish Councils as well as Flood Action Groups in respect of Operation Watershed applications. They also work with other flood risk authorities to promote flood relief schemes.

Internal Drainage Boards (IDBs):

1.3.9 There are two IDBs in Arun District. Following consultation, the EA, which currently acts as the Board in both cases (as well as others in the South East, outside of Arun), has put papers before the Secretary of State to dissolve the IDBs.

- 1.3.10 The South West Sussex IDB was abolition was straightforward, with the signing-off by the Minister coming into effect on 31 March 2017.
- 1.3.11 There are issues for the River Arun IDB (relating to areas north of Arun District) that complicate the abolition process. However, despite the delays to date, it is conceivable that the R. Arun IDB be dissolved later in 2017/18; the Minister has agreed to the abolition process progressing to the second stage (e.g. formal Notice & consultation).
- 1.3.12 The substantial sums that Arun pays in rates and levies to the IDBs will be retained in house, as set out in the Cabinet decision of March 2014, with the intent being to provide staff and operational resources, enabling a transition to riparian owners undertaking the necessary maintenance and for resolving issues that affect a wider area of the drainage network.
- 1.3.13 Given the concerns voiced by a number of parties regarding the dissolution of the IDB and the outcome of the Lower Tidal River Arun Strategy (EA) the Arun Valley Vision Group has been set up under the co-chairmanship of Dr John Godfrey DL and Gill Farquharson. Arun officers and the Environment Portfolio holder will participate in the Group.
- 1.3.14 As noted above, Arun has a working arrangement with WSCC; the County Council pays Arun £25k p.a. to undertake watercourse consenting and initial enforcement actions. This process is working well.
- 1.3.15 WSCC has a similar arrangement with Chichester DC and Arun undertakes some of this work for Chichester on a rechargeable basis.
- 1.3.16 In both cases (Arun & Chichester), the enforcement process is initiated by Arun officers but the final (Court, or other action, as appropriate) is undertaken by the County Council's Legal Team.

1.4 Structural & General

- 1.4.1 The Section undertakes a range of tasks for other Internal and External Services:
- 1.4.2 Structural Calculation checking for Building Control – a cost effective and flexible arrangement that ensures a suitable level of checking is applied to structural calculations submitted as part of Building Control submissions. A checking service is now provided to Horsham District Council and LABC on a rechargeable basis.
- 1.4.3 Structural advice is also provided to other internal services e.g. Housing; provision of timely advice to Housing Repairs and Planned Maintenance on a range of issues that arise.
- 1.4.4 Street lighting management (no budget holding) – covering car parks, housing sites and others; oversight of Arun's lighting assets – these are maintained by the WSCC framework contractor.
- 1.4.5 Play Area inspections – in Public Open Spaces, Housing sites and also some Town and Parish areas (approx. 400 in total). Currently. The routine/visual are be included in the new Parks Maintenance Contract but the 'operational' inspections, which are

more detailed and comprehensive, are undertaken by Engineering staff trained in this type of work, to ensure that safety and insurance cover are maintained.

1.4.6 In line with the 'Vision' principles, the recovery of the cost of providing the service to Town and Parish Councils is being investigated.

1.4.7 Bus Shelters (no budget holding) – there are three main shelter provisions Arun, Parish and Clear Channel (approx. 100 in total). Engineering Services provides a point of contact for enquiries and liaises with Property and Estates for the maintenance of the Arun operated shelters. The Clear Channel shelters are operated independently by the company and funded by advertising within the shelter.

1.5 Other

1.5.1 Gap in flood defence, River Road, Littlehampton: A very short section (at Riverside Autos) was not addressed by the recent Environment Agency Tidal Flood Defence Works in Littlehampton (East Bank Scheme). Negotiations are ongoing between the EA and the developer of the land, to resolve the issue. However, the EA has allocated temporary defences that can be deployed at very short notice, should tide and weather predictions point to a flood risk condition arising. Arun has no direct involvement in the situation.

1.5.2 River wall collapse River Road, Arundel: the situation remains as it was in January 2016, with the ends of the remaining river walls remaining unsupported and an increased risk of flooding on extreme high tides; whilst there has been damage to the patios and a garden wall, the properties remain intact. Again, Arun has no involvement in the situation, which is widely seen as a private matter.

1.5.3 The Environment Agency closely monitors tide predictions and weather forecasts and responds with temporary flood defences as appropriate, to reduce the flood risk to the wider area of Arundel.

1.5.4 Engineering staff are supporting Property & Estates to monitor, manage and repair, as appropriate, the sections of river wall in Arundel that the Council is responsible for (as riparian landowner). Engineering staff are also liaising with EA staff on how best to progress the EA's short term plans to improve flood risk to Arundel (exc. the collapsed area).

1.5.5 Coastal Path: Natural England is charged, under the Marine and Coastal Access Act 2009 (Part 9), with formulating a route for the whole of the English coast which consists of one or more long-distance routes along which the public are enabled to make recreational journeys on foot or by ferry, and passes over land which is accessible to the public. In this area (Shoreham by Sea to East Head) proposals have been put forward to landowners and contact has been made with Natural England in respect of Council owned land.

1.5.6 It is important to note that at this stage no new hardened or formalised paths are proposed – only 'waypointing' of routes on areas presently accessible to the public.

1.5.7 A report is due to be submitted by Natural England to the Secretary of State in late Spring, with this part of the Coastal Path potentially 'up and running' by the second half of 2018 but this is subject to the outcome of the main consultation process.

1.5.8 Arun Valley Vision: Councillor Chapman gave a briefing to this Committee at its meeting held on 24 January 2017 (Minute 431), regarding a meeting called by Nick Herbert, MP in respect of the future management of the River Arun Valley (in particular the flood defence issues). A note was circulated to Members of the Committee in respect of the new group. The first meeting of the Group is scheduled for 15 March 2017.

1.5.9 Members of the Engineering Services team also utilise their design, management and supervisory skills to input to other *ad hoc* Council projects e.g. the new Littlehampton Leisure Centre as well as representing Arun DC on various working and focus groups e.g. the A27 Improvements for Arundel (Highway England).

2. PROPOSAL(S):

Members to note the report and adopt the Recommendations

3. OPTIONS:

Adopt the Recommendations

Not adopt the Recommendations, which would have effects on:

- Coastal Defence Strategies
- The Capital & Revenue Programmes
- Provision of suitable Standards of Service
- Meeting Government High Level Targets

4. CONSULTATION:

Has consultation been undertaken with:	YES	NO
Relevant Town/Parish Council		✓
Relevant District Ward Councillors		✓
Other groups/persons (please specify) Arun Area Committees	(in due course, as committee cycles permit)	
5. ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail at 6 below)	YES	NO
Financial	✓	
Legal	✓	

Human Rights/Equality	✓	
Community Safety	✓	
Sustainability	✓	
Asset Management/Property/Land	✓	
Technology		✓
Other (please explain)	✓	

6. IMPLICATIONS:

Financial – The report contains recommendations for future budget provision [which may also depend upon the future approval and funding arrangements administered by the Environment Agency].

Legal - The Council has entered into agreements so that it may maintain the protection of a number of frontages.

Human Rights / Equality - There are public expectations that suitable defences are in place to reduce the risk to life and property. The Council has permissive powers to act but is not obliged to do so.

Community Safety & Sustainability - The defences should be constructed and maintained in a suitable (safe and sustainable) manner.

Asset Management - The way in which the coastline is managed will have a direct impact upon:

- a) the defence elements (e.g. the conditions of the timber groynes and concrete seawalls).
- b) reducing the risk of erosion of both Council and private land
- c) potential to affect neighbouring coastlines

Other - The report will enable the Council to work towards meeting the Government's High Level Targets.

7. REASON FOR THE DECISION:

To enable the continued positive and planned management of defences for the Arun District Coastline.

8. BACKGROUND PAPERS:

Priority Scoring / Outcome Measures system: Defra website

<http://www.defra.gov.uk/envirom/fcd/policy/grantaid.htm#AnnexB>

<http://www.defra.gov.uk/envirom/fcd/policy/strategy/sd4/default.htm>

High Level Targets – Defra website

<http://www.defra.gov.uk/envirom/fcd/hltarget/default.htm>

Interim Survey Reports 2016 - Beachy Head to Selsey Bill – Southeast Strategic Regional Coastal Monitoring Programme <http://www.channelcoast.org/reports/>

REVENUE COASTAL PROGRAMME 2017/18 AND BEYOND

Detail & Summary

APPENDIX

Location	Beach Name	Planned Capital or Minor Works in near future	Main Works required within Maintenance Works Programme (Revenue) for 2017/18.	Risk Management Authority		
Ferring	Ferring (east of Sea Lane)	NO		Worthing BC		
	Central		Replace worn planking	Arun DC		
	Ferring Rife			EA		
Kingston		YES	Replace worn planking & fix new planking where appropriate Planking to seaward ends at Sea Road - monitor groynes by River for H&S	Arun DC		
East Preston						
Rustington						
&						
Littlehampton						
<i>River Arun</i>						
Climping				EA		
Middleton on Sea	Elmer Sands	Joint project with EA to address issues at Elmer	Replace worn & missing planks to groynes and breastwork. Repairs concrete seawall/steps.	Arun DC		
&	Elmer Beach					
Felpham	Aldingbourne Rife	Beach Management		EA		
Bognor Regis			Minor planking works with some reprofiling. Isolated concrete repairs and shingle regrading.	Arun DC		
&						
Aldwick	Craigweil & Aldwick Bay	YES		Private		
Pagham	East & West Front Rds	YES	adaptive management	Arun DC		
	Pagham Harbour			EA		
	Previous Years		tentative estimated future budget provision			
Summary [£000s]	2014/15	2015/16	20017/18	20018/19	20019/20	20019/20
Total site specific planned works [20017/18 from above : 2018/19 and beyond is assumed]			62	52	52	52
General - across the District inc. Tide Station Maintenance Stock Timber / Steelwork Public safety (debris removal Nav Markers & misc.) Reactive Provision			24	24	24	24
TOTAL BUDGET (F30-201)			25	35	35	35
Part of Total undertaken by MST			111	111	111	111
Overall expenditure net of MST x-charge	31.6	35.8	77	77	77	77
			34	34	34	34

NB The costs shown above are for Works and associated costs only. Salaries, Admin., Equipment, Capital charges, Contributions to other bodies and Central On-Costs are not shown

CAPITAL COASTAL PROGRAMME 2017/18 with 2018/19 and beyond

INDICATIVE PROGRAMME (Subject to CIP)

Description	Total (£000s)			Out turn 2016/17 Estimate	Current Budget 2017/18	Out turn 2017/18 Estimate	2018/19 Forecast	2019/20 & Beyond	Likelihood of receiving FDGiA	Notes
Coastal										
Regional Monitoring Phase 3 (years 6 to 10)	NO NET COST TO ARUN DC									Lead Authority = Worthing BC
Pagham 'cut the spit'	400*			0	0	0	0	0	unlikely	Currently a 'community' project
Middleton on Sea Breastworks and seawall toe protection	730			0	0	0	0	730	v. poor	Not likely to proceed in 1st 6 years of programme
Pagham - Beach Management Ph 1 & 2	95			95	0	0	0	0	Rec'd	Complete
Pagham - Beach Management Ph 3	30			0	30	30	0	0	good	Dependant upon beach dynamics
Beach Management Plan Arun to Pagham	223			14	56	62	49	98	good	
Capital Recycling (west of R. Arun)	124			0	34	34	67	23	good	Exploring Strategic approach with partners
Elmer										
NO NET COST TO ARUN DC										
Groyne Replacements Ph 10 (Aldwick)	380			0	0	0	0	380	fair	
Groyne Replacements Ph 11 (Rustington)	702			0	0	0	0	702	fair	
Land Drainage										
Watercourse Management	90			16	36	39	35	0	good (investigation costs rec'd)	East of District
Outfall Extension - Kingston	20			0	0	0	0	20	good	increased maintenance until 2018/19
Outfall Provision - EP & Rust	168			15	148	153	0	0	good (investigation costs rec'd)	
Total	2562	0	0	140	304	318	151	1953		

Partnership Funding

The requirement for 3rd party funding relates to the likelihood of Flood Defence Grant in Aid (FDGiA).

* Community Project (Pagham)

£400k estimate not included in programme total

COUNCIL TAX SUPPORT TASK AND FINISH WORKING PARTY7 February 2017 at 4.30 pm

Present: Councillors Hitchins, (Chairman), Clayden, Elkins, Mrs Oakley, Oppler and Mrs Rapnik.

[Note: Councillor Mrs Rapnik was absent from the meeting during the consideration of the matters discussed in Minutes 1 to 5 [part]].

1. Declarations of Interest

The Monitoring Officer has advised Members of interim arrangements to follow when making declarations of interest. They have been advised that for the reasons explained below, they should make their declarations on the same basis as the former Code of Conduct using the descriptions of Personal and Prejudicial Interests.

Reasons

- The Council has adopted the Government's example for a new local code of conduct, but new policies and procedures relating to the new local code are yet to be considered and adopted.
- Members have not yet been trained on the provisions on the new local code of conduct.
- The definition of Pecuniary Interests is narrower than the definition of Prejudicial Interests, so by declaring a matter as a Prejudicial Interest, that will cover the requirement to declare a Pecuniary Interest in the same matter.

Where a member declares a "Prejudicial Interest", this will, in the interests of clarity for the public, be recorded in the minutes as a Prejudicial and Pecuniary Interest.

Councillors Clayden and Mrs Oakley declared their Personal Interests in Agenda Item 5 (Local Council Tax Reduction Scheme) in so far as they claimed the single persons discount in respect of their Council Tax.

3. Minutes

The Minutes from the last meeting of the Working Party held on 24 May 2016 were approved by the Working Party as a correct record and were signed by the Chairman.

5. Local Council Tax Reduction Scheme

The Working Party received a report from the Benefits Manager which reminded Members that Full Council on 11 January 2017 had approved various changes to the Local Council Tax Reduction Scheme (LCTRS) for Year 5 – from April 2017. This was with the exception of Option 6 (limiting the number of dependent children within the calculation to a maximum of two) which was deferred for consideration in the 2018 scheme.

Work was now underway in preparing a letter which would be sent to all working age recipients of LCTRS advising them of what would be changing and how they could make payments – this would be sent out to those affected in advance of annual billing. It was anticipated that once confirmation of the changes had been made that many residents affected would be contacting the Council for advice.

The first draft of the policy document detailing the Council's LCTRS had been received from the Consultants for final checking to ensure that all of the changes resolved by the Council had been made.

The Working Party was advised that this was where the Council was at with Year 5 but that what it now needed to start thinking about was whether it felt that further changes should be made to the scheme for Year 6 (2018). If changes were proposed, then Members needed to think ahead about what these changes should be and when the required public consultation might take. This was so that a work programme could be compiled.

In discussing this, the overwhelming view of the Working Party was that no rush should be made into making changes for 2018. It was felt that the Working Party should firstly monitor the effects of the Year 5 [2017] scheme first. In view of this, the Benefits Manager was asked when she might be in a position to report the results from the 2017 billing exercise. It was felt that a further meeting of the Working Party take place in late June/early July 2017 so that updates on the recovery cycle could be made.

In view of this discussion, the Working Party noted the views made and confirmed that it would not move forward with any further work until feedback following the 2017 billing exercise had been received, as these would be facts to consider when looking at the 2018 scheme.

(The meeting concluded at 4.51 pm)

**ARUN DISTRICT COUNCIL
COUNCILLOR FEEDBACK REPORT FROM OUTSIDE BODIES**

Report to Overview Select Committee – 21 March 2017

Name of Meeting:	West Sussex County Council's Health & Adult Social Care Select Committee (HASC)
Date of Meetings:	20 January 2017
Report by:	Cllr George Blampied
Relevant Cabinet Member:	Cllr Paul Wotherspoon
Feedback:	
<p>There were three main items to report back on.</p> <p>The first was a call in by Mr M Jones from Crawley against a decision report regarding the Community Reablement Service. Mr Jones gave several reasons for the call in and was supported by the Unison rep, Daniel Sartin. The Cabinet Member, Peter Catchpole, responded giving a general overview of the service which was rated as good, overall. The outcome was that the Committee endorsed the Cabinet Member's decision but requested that the outcome of the proposed market test is shared with the Committee at its next meeting.</p> <p>The next item was the Safeguarding Adults Board's Annual Report which was introduced by the Chairman, David Cooper. A lot of work has taken place since the introduction of the Care Act in 2014. The general trend was good although there is still much to do. They had a robust business plan in place. The Committee noted the report and agreed that sufficient action is being taken to protect adults from abuse and neglect.</p> <p>The Committee considered a report by the Director of Adult Operations regarding measures taken for the implementation of the Care Act to date. The County Council was spending £3.7 m on carers. The number of carers had risen by 3000 to 16000. The Council was Care Act compliant and new innovation sites had been introduced to roll out the programme. It was resolved that the Committee was satisfied that the Council has met its duties and noted the good quality work undertaken. However extra work was needed on pre-active care and a greater emphasis on recruitment was needed. There were good staff in place and they were being retrained.</p> <p>Finally, a brief update regarding the report monitoring of the Brighton and Sussex University Hospitals NHS Trust and South East Coast Ambulance Services both of which received damning reports by the Care Quality Commission. The committee noted the improvements to date and will continue to monitor closely in the future.</p>	

Agenda Item No. 8

**ARUN DISTRICT COUNCIL
COUNCILLOR FEEDBACK REPORT FROM OUTSIDE BODIES**

Report to Overview Select Committee – 21 March 2017

**OVERVIEW SELECT COMMITTEE
WORK PROGRAMME – 2017/2018
Full programme at March 2017**

Date of Meeting: 30 MAY 2017			
Policy/Strategy Reviews			
Agenda Items	Subject	Lead Officer/Member	Comments
1	The Council's Filming/Photographic Policy	Jackie Follis [Policy Group Head]	Deferred from 2016 programme but now urgent in view of the webcasting of future meetings
2	Service Reviews – Update [Following Shared Services] - TBC	Paul Warters [Director of Transformation]	Requested at 24.1.17 meeting
Performance Reviews			
	There are no items for this meeting		
Contractor/Partner Performance Reviews			
3	Review of the Leisure Contract - Freedom Leisure's Performance – one year one	Robin Wickham [Community Support Group Head]	Deferred from 21 March 2017 Meeting
Partner Reviews			
	There are no items for this meeting.		
Feedback from Joint Scrutiny in West Sussex			
4	Feedback from West Sussex County Council's Health and Adult Social Care Committee (HASC) held on ???	Cllr Blampied (tbc at Annual Council)	
5	Feedback from Sussex Police and Crime Panel held on 7 April 2017	Cllr P Wotherspoon/Cllr L Brown	
Holding Cabinet to account			
6	Cabinet Member Questions and Updates	All Cabinet	
Work Programme			
7	To agree the work programme for 2016/2017	Jackie Follis [Policy Group Head]	To be reported to Full Council on 12.07.17

**OVERVIEW SELECT COMMITTEE
WORK PROGRAMME – 2017/2018**

Date of Meeting: 25 JULY 2017			
Policy/Strategy Reviews			
Agenda Items	Subject	Lead Officer/Member	Comments
1	Leisure Strategy – Update	Robin Wickham [Community Wellbeing Group Head]	Agreed when setting 2016/17 programme
2	Arun Dual Use Agreement - Review	Robin Wickham [Community Wellbeing Group Head]	Following Full Council approval on 9 November 2016 in terms of new arrangements
Performance Reviews			
3	Corporate Plan 2013-2017 Performance outturn for 1 April 2016 to 31 March 2017	Gemma Smith [Executive Assistant to CEO]	Review of end of year performance
4	Service Delivery Plan 2013-2017 Performance outturn for 1 April 2016 to 31 March 2017	Gemma Smith [Executive Assistant to CEO]	Review of end of year performance
Contractor/Partner Performance Reviews			
	There are no items for this meeting		
Partner Reviews			
	There are no items for this meeting.		
Feedback from Joint Scrutiny in West Sussex			
5	Feedback from Police and Crime Panel Meeting – 30 June 2017	Cllr L Brown/Cllr P Wotherspoon	
6	Feedback from Meeting of HASC held on 7 July 2017	Cllr Blampied	
Holding Cabinet to account			
7	Cabinet Member Questions and Updates – focus for this meeting on reviewing performance against the Corporate Plan and Service Delivery Plans	All Cabinet	
Work Programme			
8	Work Programme – 2016/17 – Update	Jane Fulton	

**OVERVIEW SELECT COMMITTEE
WORK PROGRAMME – 2017/2018**

Date of Meeting: 26 SEPTEMBER 2016			
Policy/Strategy Reviews			
Agenda Items	Subject	Lead Officer/Member	Comments
1	Condition Survey of Housing Stock – TBC or November meeting	TBC	Requested at Committee on 24.1.17
2	Review of the Local Plan	Karl Roberts [Director of Place]	Requested by the Committee in setting its 16/17 programme
Performance Reviews			
Contractor/Partner Performance Reviews			
	There are no items for this meeting		
Partner Reviews			
	There are no items for this meeting.		
Feedback from Joint Scrutiny in West Sussex			
3	There are no items for this meeting	Cllr G Blampied	
4	There are no items for this meeting	Cllr P Wotherspoon/Cllr L Brown	
Holding Cabinet to account			
5	Cabinet Member Questions and Updates	All Cabinet	
Work Programme			
6	Work Programme 2016/17 – Update	Jane Fulton	

**OVERVIEW SELECT COMMITTEE
WORK PROGRAMME – 2017/2018**

Date of Meeting: 21 NOVEMBER 2017			
Policy/Strategy Reviews			
Agenda Items	Subject	Lead Officer/Member	Comments
1	Condition Survey of Housing Stock – TBC	?????	From OSC Committee 24/1/17
2			
Performance Reviews			
3	Feedback from Council Tax Review – Scheme for 2018	Sue Priest [Benefits Manager]	Annual Review
Contractor/Partner Performance Reviews			
	There are no items for this meeting		
Partner Reviews			
	There are no items for this meeting.		
Feedback from Joint Scrutiny in West Sussex			
4	Feedback from Meetings of HASC held on 29 September and 9 November 2017	Cllr G Blampied	
5	Feedback from the Meeting of the Sussex Police and Crime Panel held on 6 October 2017	Cllr P Wotherspoon/Cllr L Brown	
Holding Cabinet to account			
6	Cabinet Member Questions and Updates	All Cabinet	
Work Programme			
7	Work Programme 2016/17 – Update	Jane Fulton	

**OVERVIEW SELECT COMMITTEE
WORK PROGRAMME – 2017/2018**

Date of Meeting: 23 JANUARY 2018			
Policy/Strategy Reviews			
Agenda Items	Subject	Lead Officer/Member	Comments
1	Council Budget – 2018/2019	Alan Peach [Corporate Support Group Head]	
Performance Reviews			
2	Corporate Plan 2013-2017 Performance update for April to September 2017	[Community Wellbeing Group Head]	
3	Service Delivery Plans – Quarter 2 Performance Out-turn Report for April to September 2017	[Community Wellbeing Group Head]	
Contractor/Partner Performance Reviews			
	There are no items for this meeting		
Partner Reviews			
	There are no items for this meeting.		
Feedback from Joint Scrutiny in West Sussex			
4	Feedback from Meetings of HASC held on 17 January 2018	Cllr G Blampied	
5	Feedback from Sussex Police and Crime Panel Meeting held on 19 January 2018	Cllr L Brown/Cllr P Wotherspoon	
Holding Cabinet to account			
6	Cabinet Member Questions and Updates – focus for this meeting on reviewing performance against the Corporate Plan	All Cabinet	
Work Programme			
7	Work Programme 2015/16 – Update	Jane Fulton	

**OVERVIEW SELECT COMMITTEE
WORK PROGRAMME – 2017/2018**

Date of Meeting: 20 MARCH 2018			
Policy/Strategy Reviews			
Agenda Items	Subject	Lead Officer/Member	Comments
1	Engineering Services Annual Review	Roger Spencer [Engineering Services Manager]	Scrutinising performance over the winter months on coastal and drainage matters
2	Concessions Review	Paul Broggi [Property & Estates Manager]	Requested by the Vice-Chairman [January 2017]
Performance Reviews			
	There are not items for this meeting		
Contractor/Partner Performance Reviews			
	There are no items for this meeting		
Partner Reviews			
	There are no items for this meeting.		
Feedback from Joint Scrutiny in West Sussex			
3	Feedback from Meetings of HASC held on 8 March 2018	Cllr G Blampied	
Holding Cabinet to account			
4	Cabinet Member Questions and Updates	All Cabinet	
Work Programme			
5	Work Programme 2017/18 – Update and Ideas for Work Programme 2018/19	Jackie Follis/Jane Fulton	